
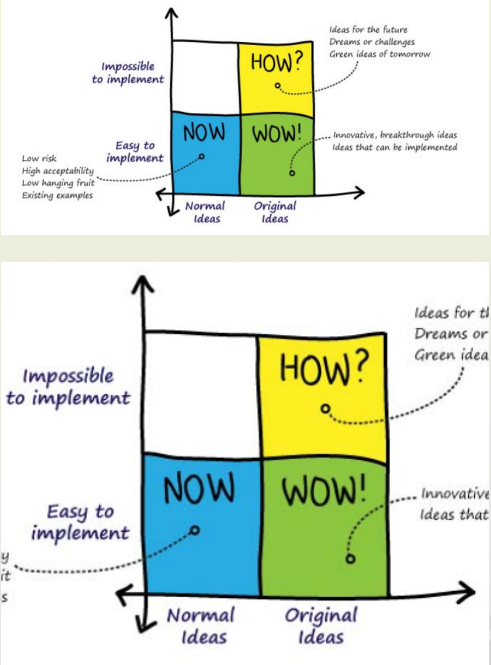





**ASIA PACIFIC REGIONAL
BIG 6 SUMMIT 2023**
15th – 18th JUNE '23
MALAYSIA

Asia-Pacific Regional Big 6 Summit 2023
Proposed Lab Sessions

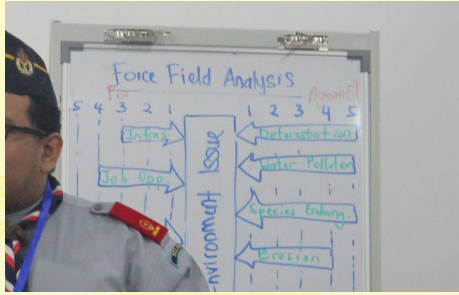
Lab Session 1: Gathering Ideas

<p>8.00 am - 8.10 am</p>	<p>Self-Introductions and Ice-breaking Session</p>
<p>8.10 am - 8.40 am</p> 	<p>Yes And, Yes But</p> <p>Participants discuss various ideas on what projects they want to do. Participants build on other people's ideas by beginning sentences with "Yes, And" to support or "Yes, But" to offer suggestions.</p> <p>By the end of the discussion, all ideas must be equipped with "What, Who, When, Where, Why. and How"</p>
<p>8.40 am - 9.45 am</p> 	<p>How-Now-Wow Matrix</p> <p>Participants draw a 2-by-2 matrix as above. The X-axis denotes the originality of the idea and the Y-axis shows the ease of implementation.</p> <p>Label the quadrants as:</p> <p>Now/Blue Ideas – Normal ideas, easy to implement. These are typically low-hanging fruit and solutions to fill existing gaps in processes. These normally result in incremental benefits.</p> <p>How/Yellow Ideas – Original ideas, impossible to implement. These are breakthrough ideas in terms of impact, but absolutely impossible to implement right now given current technology/budget constraints.</p> <p>Wow/Green Ideas – Original ideas, easy to implement. 'Wow' ideas are those with potential for orbit-shifting change and possible to implement within current reality.</p> <p>Groups select one Now/Green idea to work on further. The low-hanging blue ideas can be collected for immediate implementation and the yellow ideas to keep an eye on for the future.</p>

Lab Session 2: Who We Need and What We Need

<p>9.00 am - 9.30 am</p> 	<p>SWOT Analysis</p> <p>Participants discuss various Strengths, Weaknesses Opportunities and Threats to the project idea that they have chosen.</p> <p>Strengths - What strengths do the Big 6 have in implementing this project?</p> <p>Weaknesses - What do the Big 6 lack or still need to ensure the success of this project.</p> <p>Opportunities - How can the Big 6 increase the impact / potential of the Big 6 Summit</p> <p>Threat - What potential problems could arise when this project is being implemented?</p>
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9.30 am - 10.00 am



Force Field Analysis

Based on the SWOT Analysis, participants are able to identify the factors that 'Support' or 'Oppose' this project. Participants then take time to identify potential solutions, partners and organisations they can collaborate with to make the 'Arrows' in the Opposing side shorter and the Supporting side longer.

Lab Session 3: Methods to Measure the Impact

10.30 am - 11.30 am



Clarifying the "Why" and "How"

Participants reflect back on their first 2 lab sessions and clarify the main objectives or impacts intended for the projects.

Based on the objectives outlined, the participants discuss the best way to test or demonstrate the impacts in measurable ways.

Lab Session 4: Designing the Timeline

11.30 am - 12.30 pm



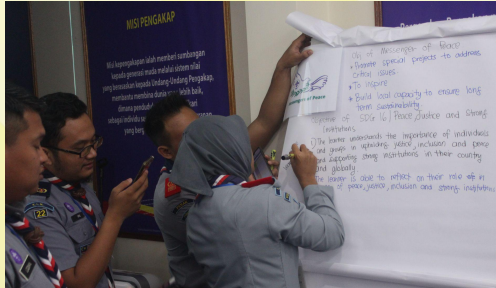
Designing the Timeline

Participants reflect back on the project they want to implement and also the impacts they want to achieve.

Based on their reflection, participants plan out their implementation stages for the next 1 year, from the Planning phase to the Reporting phase.

Lab Session 5: Designing the Concept Skeleton

2.00 pm - 3.00 pm



Designing the Concept Skeleton

Participants have 1 hour to present their project idea on a one page paper. The contents of their presentation / infographic should include:

1. Project name and location
2. Problem Statement
3. Intended Project
4. Project Impact
5. Measuring the impact
6. Timeline Planned

Gallery Walk

3.00 pm - 4.00 pm



Gallery Walk

Participants walk around the room in groups to look at other groups' projects.

Participants paste sticky notes to provide feedback and suggestions to the groups.

Lab Session 6: Finalising the Concept Note

4.30 pm - 5.30 pm



Finalising the Concept Paper

Groups take this last hour to finalise their project and prepare a 5-minute presentation to be delivered on Day 4. Participants may use PowerPoint, Canva, Prezi or any presentation tool.

Presentations should include:

1. Project name and location
2. Problem Statement
3. Intended Project
4. Involved Partners and Stakeholders
5. Project Impact and Measurement
6. Timeline Planned