

**The Hong Kong Girl Guides Association  
Interest Certificate Syllabus  
Ranger Section**

**Campfire Leader Certificate**

Ranger may apply for the Campfire Leader Certificate assessment after completing the Campfire Leader Training Course.

**I. Applying for the test**

Requirements

The applicant must:

- Be aged 18 or above.
- Have completed the Campfire Leader Training Course organised by the Association.
- Be recommended by her District Commissioner and Division Camp Consultant.

Conditions

The candidate must:

- Strictly observe the Safety Rules and Guidelines for Activities – Holiday Camps and Camps of the Association (Policy, Organization and Rules).
- Take the Campfire Leader Certificate test at a Camp, Holiday or Campfire. Participants of the campfire must come from 2 or more Girl Guide Units, with no more than 5 adult helpers.
- Demonstrate her knowledge of arranging and leading a campfire.
- The number of participants must not be less than 20 nor more than 40 (including Staff).
- Lead an outdoor campfire with wood fire. The duration must not be less than 1 hour nor more than 1.5 hour.
- Refer to the Qualification Kit for more conditions.

Test arrangements

The Deputy Chief Commissioner will appoint a Tester to visit the campfire. This Assessor should be a holder of the Camper's / Pack Holiday Licence or Campfire Leader Certificate.

Refer to the "Qualification Kit" or HKGGA website for the procedure on Camp Qualification Test application.

**II. The test**

Standards

1. Performance
  - Leadership
  - Song leading skills
  - Atmosphere and time control
2. Balanced division of labour, e.g. Fire Controller, Song Leader, Cheer Leader, Patrol duties (including preparation and clearing up the site)

**The Hong Kong Girl Guides Association**  
**Interest Certificate Syllabus**  
**Ranger Section**

3. Programme:
  - Theme
  - Opening and closing ceremonies
  - Various kinds of songs
  - Cheers
  - Campfire yarn (that matches the theme)
  - Balanced planning of the programme (including extra programme / songs for backup)
4. Engagement of the participants
5. Design of the campfire woodpile
6. Control of the flame
7. Estimating the quantity of equipment / fuels
8. Fire prevention and first aid arrangements
9. Reasonable income and expenses and accurate statement of account

Preparation

Content of the plan book:

- Cover
- Index
- List of Staff and their duties
- Candidate's record (with a copy of Campfire Leader Training Course Certificate)
- Copy of the Camp Qualification Test application form
- Grouping arrangements of the participants and duty list
- Programme
- Programme content in detail (including: vesper and campfire yarn that matches the theme, extra programme and songs for backup)
- Design of the woodpile and campfire circle
- Equipment checklist, e.g. firewood, kerosene, firelighters, campfire blankets, groundsheets / sit-upons
- Arranging fire prevention and first aid equipment and measures, e.g. sand buckets, fire flappers, emergency drugs, emergency numbers
- Budget
- Notice – Notice to Parents and Parent's Consent Form  
(not applicable to campfires that are held at a Camp / Holiday)

III. Authority

If a candidate passes the test,

1. a Camper Leader Certificate will be issued.
2. she may wear a red bar with "Campfire Leader" in golden on her uniform.
3. she may hold campfires for any Unit.
4. she may act as a Tester for Campfire Leader Certificate tests.