社區團體成員身分確認登記表格
Registration Form for **Community Group Member** Accreditation

請細閱背頁各項備註，並以**英文正楷**填寫表格，以便把資料輸入電腦。
Please read the notes overleaf carefully and complete the form in **ENGLISH** using **BLOCK LETTERS** to facilitate computer data entry.

英文姓名　　　：
Name in English　　姓氏 Surname　　　　名字 Other names

請依照香港身分證/護照/旅遊證件上之姓名填寫
As shown on the HK Identity Card/ Passport/Travel Document

中文姓名(如適用)：
Name in Chinese (where applicable)

出生日期：_____ / _____ / _____
Date of Birth　日 DD　　月 MM　　年 YYYY

性別：　男　　　女
Sex　　Male　　Female

香港身分證號碼：_____ (__)
HK Identity Card No.

國籍：
Nationality

護照/旅行證件號碼：
Passport/Travel Document No.

(本欄供沒有香港身分證的工作人員填寫)
(For staff without Hong Kong Identity Card)

所屬機構：
Name of Organisation

職位：
Position

通訊地址：
Correspondence Address

手提電話號碼：
Mobile Phone No.

聯絡電話號碼：
Contact Phone No.
(如與手提電話號碼不同) (if different from the mobile phone no.)

傳真號碼(如適用)：
Fax No. (where applicable)

電郵地址：
Email Address

請貼上單色背景的彩色近照
並
提供照片的數碼檔案

Please affix a recent colour photograph against a plain background and provide a digital photograph

照片　**Photograph**

請在本表格右上角的方格內貼上最近六個月拍攝的彩色照片一幀，尺寸為 40 毫米(闊) x 60 毫米(高)，背景須為淺藍或純白單色；並請提供照片的數碼檔案，以供製作身分確認證。數碼檔案的規格如下：

Please affix a colour photograph against a plain light blue or white background taken in recent six months with a dimension of 40mm(W)x60mm(H) to the box at the top right-hand corner of this form, and provide a corresponding digital photograph with the following specifications for the production of an accreditation badge:

圖像類別　：JPEG Image Type　: JPEG	由數碼相機擷取 – 圖像大小 Captured by digital camera – Image size	最大:1 200 像素(闊) x 1 800 像素(高) 最小:400 像素(闊) x 600 像素(高) Max: 1 200 pixels(W) x 1 800 pixels(H) Min: 400 pixels(W) x 600 pixels(H)	檔案名稱 ：嘉賓英文姓名- 　　　　　出生日期(月/日).jpg， 　　　　　如 ChanTaiMan-0501.jpg
檔案大小　：800KB 以下 File Size　：Less than 800KB	由掃瞄器(600dpi)擷取– 圖片大小 Captured by scanner (600dpi) – Photograph size	: 40 毫米(闊) x 60 毫米(高) : 40mm(W) x 60mm(H)	File Name : Guest's English Name- 　　　　　date of birth(MM/DD).jpg, 　　　　　e.g. ChanTaiMan-0501.jpg

請把照片的數碼檔案交給有關統籌機構 / 政府部門，然後轉交慶典統籌辦公室(地址:香港北角電氣道 183 號友邦廣場 18 樓 1801 室)。
Please provide the digital photograph to the coordinating organisation / Government Department for onward transmission to the Celebrations Coordination Office (Address : Room 1801, 18/F, AIA Tower, 183 Electric Road, North Point, Hong Kong)

同意　**Consent**

本人明白所提供的一切資料，將送交慶典統籌辦公室以供核實和確認身分之用，證明本人乃出席香港特別行政區 (香港特區) 成立二十周年主要慶祝活動的參與人士，所提供的資料亦會用作通訊之用。本人亦明白，如有需要，慶典統籌辦公室或會把該等資料轉交香港特區政府的執法機關及其他相關部門/機關，以供核實和確認身分之用。

I understand that all the information provided by me will be forwarded to the Celebrations Coordination Office for verification and accreditation of my identity as a participant in relation to major celebration events for the 20th Anniversary of the Establishment of the Hong Kong Special Administrative Region (HKSAR). The information provided will also be used for communication purpose. I also understand that the Celebrations Coordination Office may refer such information to law enforcement agencies and other relevant departments/agencies of the HKSAR Government as necessary for identity verification and accreditation purposes.

簽署　Signature : _____　日期　Date : _____

只供本辦公室職員填寫　For Official Use Only

	Name and Initial of Responsible Officer				Remarks		
Registrant No. Checked							
Data Checked							
Data Input Verified							
Badge Checked and Approved							
Event (Zone Code)	B	C - (	)	F - (	)	A - (	)

備註 Notes

1. 每人只須填寫一份登記表格，並請妥為填寫表格內各項資料，及確保資料準確無誤。

   Each person please complete one registration form only. Please ensure that the form is duly completed and the information contained therein is accurate.

2. 本表格內提供的資料將供作簽發身分確認證及通訊之用。所有出席主要慶祝活動的參與人士必須持有有效的身分確認證，方可進入活動會場。所有人士在場內逗留期間，亦必須時刻佩戴該身分確認證，並向外展示證件的正面。

   The information provided in this form is to facilitate the issue of an accreditation badge and communication. All participants of the major celebration events must carry a valid accreditation badge to gain access to event venue(s). During their stay in the venue(s), they are also required to wear the accreditation badge all the time with its front side facing outwards.

3. 慶典統籌辦公室會向執法機關及/或其他負責活動和場地保安工作(包括防止和偵查影響保安的罪行)的政府部門/機關披露本表格內所提供的資料。填報資料屬自願性質。不過，倘登記人所提供的資料不完整或不準確，登記人可能不會獲發身分確認證。登記人提供的所有資料會於活動完結後銷毀。

   The Celebrations Coordination Office will disclose such information provided in this form to law enforcement agencies and/or to other government departments/agencies responsible for the security (including the prevention and detection of crime affecting the security) of events and venues. Provision of the information is on a voluntary basis. However, if the information provided by the registrant is incomplete or inaccurate, he/she may not be issued with an accreditation badge. All information provided will be destroyed upon completion of events.

4. 填寫表格時如有疑問，請以電話(3543 0872)、傳真(3521 0037)、電郵(accreditation@hab.gov.hk) 或郵寄(香港北角電氣道 183 號友邦廣場 18 樓 1801 室)方式，與高級行政主任(慶典統籌辦公室)3 聯絡。

   For any queries on completing this form, please contact Senior Executive Officer(Celebrations Coordination Office)3 by telephone (3543 0872), fax (3521 0037), email (accreditation@hab.gov.hk) or post (Room 1801, 18/F, AIA Tower, 183 Electric Road, North Point, Hong Kong).

5. 遞交表格後，登記人有權要求查閱或更改其個人資料。詳情請與高級行政主任(慶典統籌辦公室)3 聯絡。

   A registrant has the right to request access to or correction of his/her personal data after the submission of this form. For details, please contact Senior Executive Officer(Celebrations Coordination Office)3.

6. 慶典統籌辦公室致力確保會按照《個人資料(私隱)條例》的條文處理所有個人資料，如欲查閱本辦公室的私隱政策聲明，請瀏覽 http://www.hab.gov.hk/tc/other_information/privacy.htm，或與本辦公室聯絡。

   The Celebrations Coordination Office is committed to ensuring that all personal data is handled in accordance with the provisions of the Personal Data (Privacy) Ordinance. The Privacy Policy Statement of our Office is available at http://www.hab.gov.hk/en/other_information/privacy.htm or you can contact our Office.