

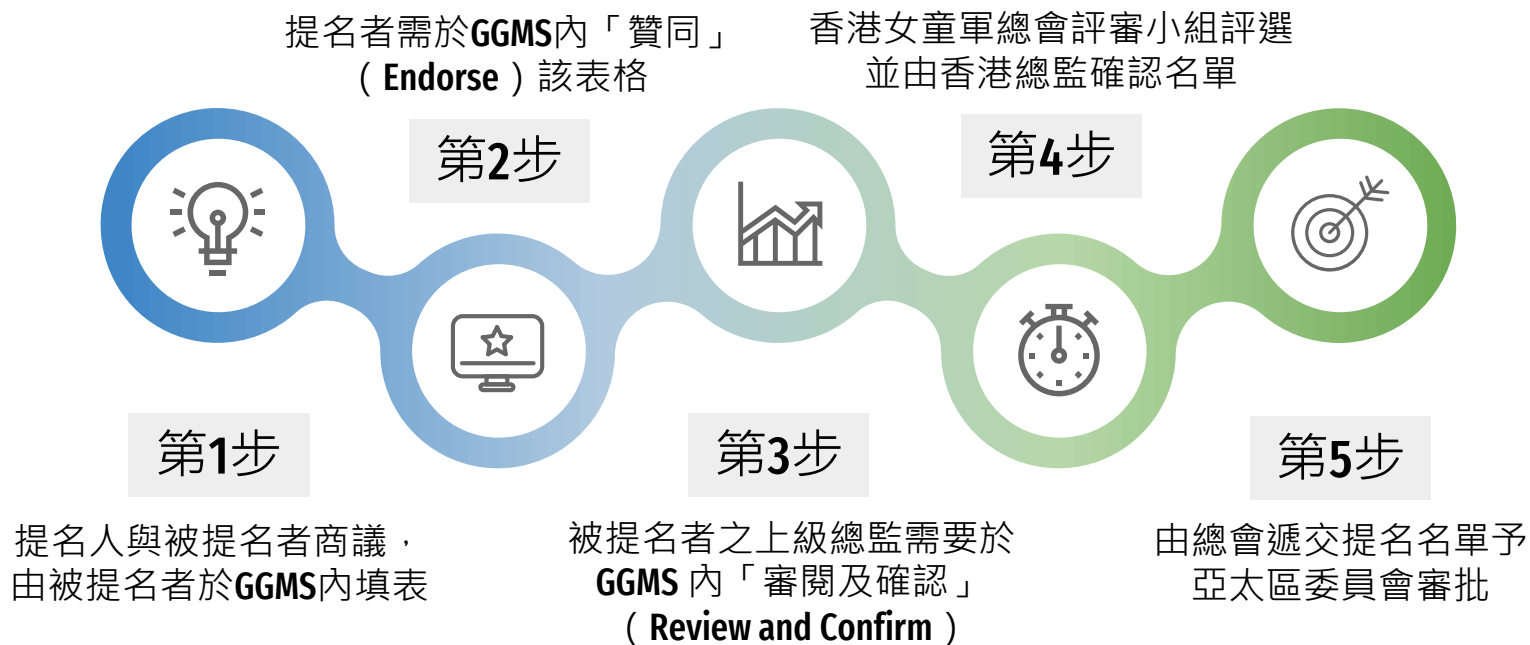


亞太區 領袖成就獎

提名程序

提名程序

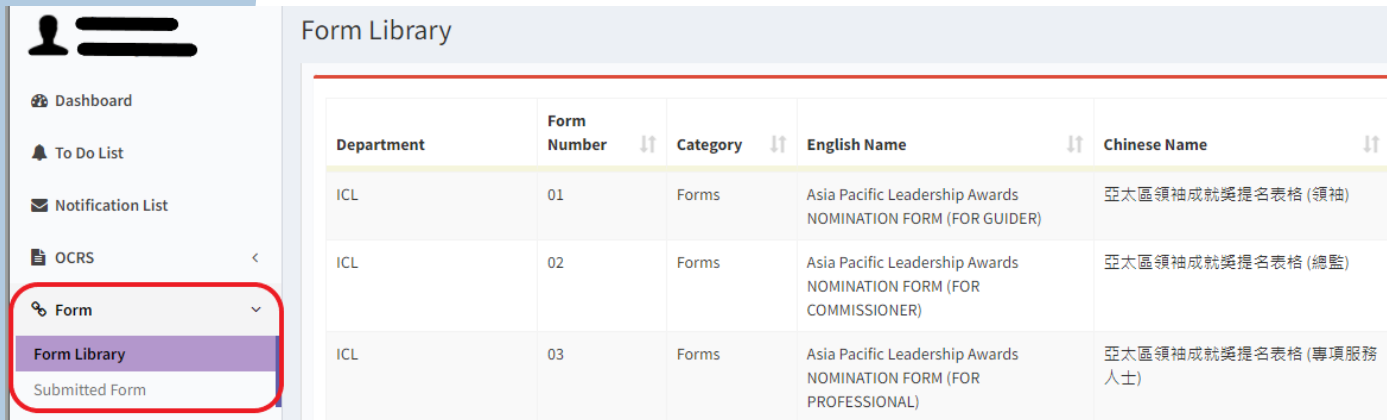
由2021年開始，提名程序將經由GGMS 進行



1. 被提名者於GGMS內填寫表格

GGMS內表格種類：

- 領袖 - ICL 01
- 總監 - ICL 02
- 專項服務人士 - ICL 03



Department	Form Number	Category	English Name	Chinese Name
ICL	01	Forms	Asia Pacific Leadership Awards NOMINATION FORM (FOR GUIDER)	亞太區領袖成就獎提名表格 (領袖)
ICL	02	Forms	Asia Pacific Leadership Awards NOMINATION FORM (FOR COMMISSIONER)	亞太區領袖成就獎提名表格 (總監)
ICL	03	Forms	Asia Pacific Leadership Awards NOMINATION FORM (FOR PROFESSIONAL)	亞太區領袖成就獎提名表格 (專項服務人士)

1. 被提名者於GGMS內填寫表格

注意事項：

- 填寫表格時需要填寫**提名人之會員號碼**，以供提名人完成提名程序
- 合乎年資之表格是可以儲存（**Save**），系統未能儲存未夠相關年資之表格
- 請盡量提早提交（**Submit**）以供提名人及上級總監（如有）審閱及確認（**Review and Confirm**）

2. 被提名人遞交 (**Submit**) 表格後，提名人於 **GGMS**內左方待辦事項 (**To Do List**) 將會收到通知需要「贊同」 (**Endorse**) 表格

The screenshot displays the GGMS (Global Governance Management System) interface. The top navigation bar is purple and contains the GGMS logo, a menu icon, and user profile information. The left sidebar is light blue and lists various navigation options: Dashboard, To Do List (highlighted with a red circle and a notification badge), Notification List, OCRS, Form, Form Library, Submitted Form, Admin, and Assessor List. The main content area is titled 'Asia Pacific Leadership Achievement Nomination Form (For Guider)'. It features a status bar indicating 'Status: Pending for Nominator Endorsement' and a 'Workflow Details' link. Below the status bar, there are two buttons: 'Endorse' (highlighted with a red circle) and 'Reject'. A table below shows the pending items:

Pending Date	Process Name	Pending For	Action Date	Action By	Action	Comment / Remarks
[Redacted]	Nominator Endorse	[Redacted]				
[Redacted]	Submit Application		[Redacted]	[Redacted]	Submit	

Showing 1 to 2 of 2 entries

Navigation: Previous | 1 | Next

3. 提名人贊同（**Endorse**）表格後，被提名者之上級總監於**GGMS**內左方待辦事項（**To Do List**）將會收到通知，需要「審閱及確認」（**Review and Confirm**）被提名者之表格


Status: Pending for Senior Commissioner Workflow Details -

[Review and Confirm](#) [Reject](#)

Pending Date	Process Name	Pending For	Action Date	Action By	Action	Comment / Remarks
██████████	Supervising Commissioner Review	██████████				
██████████	Nominator Endorse		██████████	██████████	Endorse	
██████████	Submit Application		██████████	██████████	Submit	

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)

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4. 完成提名程序、國際及內地事務處收到提交後，會通知被提名人及提名者
 5. 待收到亞太區委員會審批結果後，會在系統內更新獎項情況，亦會另外公布最後結果